****

**MLA PowerPoint Accessibility Standards Checklist for Instructors**

See Instructor Guidance on Meeting MLA PowerPoint Accessibility Standards for instructions on using this checklist and meeting checklist standards.

1. Every slide has a unique title

\_\_ Yes \_\_ N/A

1. Fonts are sans serif and 24pt or larger

\_\_ Yes \_\_ N/A

1. Slide content is uncrowded and adequate white space is used

\_\_ Yes \_\_ N/A

1. Tables are only used if absolutely necessary to display data.

\_\_ Yes \_\_ N/A

1. Hyperlink text is accurate, concise, makes sense out of context, and stands out.

\_\_ Yes \_\_ N/A

1. Color is not the only means of conveying information

\_\_ Yes \_\_ N/A

1. There is sufficient contrast between text and background colors

\_\_ Yes \_\_ N/A

1. All visuals include 1 or 2 sentences of alternative text or are marked decorative

\_\_ Yes \_\_ N/A

1. Slide contents can be read in correct order

\_\_ Yes \_\_ N/A

1. Embedded videos have captions

\_\_ Yes \_\_ N/A

1. Accessibility Checker returns no errors after checking, closing the document, and checking again

\_\_ Yes \_\_ N/A