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**HINARI SUB-REGIONAL ‘TRAIN THE TRAINERS’ WORKSHOP**

**AMMAN, JORDAN; 05-08 DECEMBER 2016**

PROGRAMME

**Monday, 05 December 2016**

08:30 – 09:00 Registration

09:00 – 09:30 Welcoming remarks and Introduction of participants

09:30 – 10:00 Objectives and expected outcomes of the workshop

* Remarks: Mr. Hatem Nour El-Din, Technical Officer, Knowledge Sharing and Production, EMRO
* Remarks: Professor Lenny Rhine, Librarians Without Borders/Medical Library Association, USA

10:00 – 10:30 Coffee break

10:30 – 11:30 Module 1: Resources and Internet Searching

* Overview R4L Programmes
* Google vs. Google Scholar vs. PubMed / Boolean Keyword

Searching

* Evaluating health resources on the Internet
* Practical exercises

11:30 – 12:30 Module 2: HINARI Portal

* HINARI/Research4Life overview
* Finding e-journals by title, subject, language and publisher
* Additional Resources from the HINARI portal
* Practical exercises

12:30 – 13:30 Lunch break

13:30 – 14:30 Module 3: Summon Search Engine for R4L Programmes

* R4L Similarities (web interface) & Differences (search tools)
* Using Summon for searching in HINARI, AGORA & OARE
* Access to full-text articles and book chapters
* Major Topic Headings
* Practical Exercises

14:30 – 15:00 Module 4: Practical HINARI Considerations (discussion)

* Password Issues
* Auto-login Option
* New Authentication System (https and login solutions)
* Do’s and Don’ts

15:00 – 16:00 Module 5: WHO Resources

* Basic entry points focusing on IRIS
* Gateways and portals
* Highlighted Sites
* Practical exercises

**Tuesday, 06 December 2016**

09:00 – 10:00 Module 6.1: How to Use PubMed

* Connecting to HINARI/PubMed
* Options for current HTTPS: issue
* Display (format/date) options
* Send to options
* Practical exercises

10:00 – 10:30 Module 6.2: Using Filters in PubMed

* Filters - by publication date, age, date, language, type of research, publishing group, author or journal title and affiliation

10:30 – 11:00 Coffee break

11:00 – 11:30 Module 6.2 continued

* Practical exercises

11:30 – 12:30 Module 6.3: History, Advanced Search and Accessing Full-text Articles

* Using History in PubMed
* Advanced Search
* Accessing full-text articles (review)
* Practical exercises

12:30 – 13:30 Lunch break

13:30 – 14:30 Module 6.4: PubMed/MeSH

* Using MeSH in PubMed
* Major Topic Headings
* Geographic region
* Practical Exercises

14:30 – 15:30 Module 6.5: Using the MY NCBI (National Center for Biotechnology Information)

* MY NCBI and how to register
* Setting up filters in My NCBI
* PubMed Search Saving to MY NCBI/Receiving email alerts
* Practical exercises

15:30 – 16:00 Review: HINARI Key Points

**Wednesday, 07 December 2018**

09:00 – 10:00 Module 7: HINARI and Research4Life Training Material

Overview / Flash Drive

* HINARI – Basic and Advanced Courses, Distance Learning Course.
* Research4Life Training Portal – Authorship Skills, Reference Management Software Tools, Program-specific Material, Distance Learning Courses
* Promoting HINARI
* Conducting a HINARI Training Course
* Group exercises: Scenarios (participants develop workshop programs)

10:00 – 10:30 Module 8: Evidence-based Practice for HINARI Users

* Background and Definitions

10:30 – 11:00 Coffee break

11:00 – 12:30 Module 8 continued:

* HINARI accessible material (Cochrane Library, Evidence Based Medicine Guidelines, Essential Evidence Plus, EBM Journals)
* HINARI PubMed/Clinical Queries and Filters (systematic reviews and filters)
* Practical exercises

12:30 – 13:30 Lunch break

13:30 – 15:00 Module 9: E-book Resources for HINARI Users

* Definition and capability
* HINARI/E-book resources (Taylor & Francis, American Psychiatric Press, Oxford Textbook of Medicine, Oxford Handbook of Tropical Medicine)
* Internet E-book resources (Booksee, Freebookcentre.net, National Academy Press, NCBI/ebooks and others)
* Practical exercises

15:00 - 16:00 Module 10: Health Information Resources on the Internet

* Grey Literature
* Open access journals
* Predatory Publishers & Journal Retraction issues
* Agency Sources
* Databases/Search Engines/Gateways
* Free e-journals
* Grey Literature Search Tools
* Practical exercises

**Thursday, 08 December 2016**

09:00 – 10:30 Module 11: Marketing HINARI Resources

* Review of concepts/background
* How to apply to HINARI/Electronic resources
* Group exercises (develop a marketing plan for your institution)

10:30 – 11:00 Coffee break

11:00 –12:00 Module 12: Reference Management Software (Zotero)

* Software download – participants will need to bring laptops
* Review of features (set up collections, download citations and pdfs, create bibliographies and footnotes – with Word plugin)
* Practical exercises

12:00 – 12:30 Practical exercises

12:30 – 13:30 Lunch break

13:30 – 15:00 Practical exercises

15:00 – 16:00 Workshop evaluation and action points