

Appendix XIV
MLA MEMORANDUM

To: 2007/2008 Chair

MLA Chapter Council
Committee Name

From: Ray Naegele, Director Finance/Admin.

Paula Raimondo
Committee Chair

Subject: Budget Request

Please use this form to submit your Medical Library Association budget request for the **2008 Fiscal Year** (January 1, through December 31). Please consult with the current chair and staff liaison when preparing the Resource Required column of the Planning Grid.

Complete the information above for the name of the committee (or other association unit) and incoming or continuing chair. Provide budget amounts below. All budget requests must be reviewed and approved by the Board of Directors. You will be notified in November of the Board's decision after the Fall Board meeting.

FY 2008 budget request

Budget Request Amount from Resource Required column on the Planning Grid

\$1,450.00

(Round to the nearest \$50)

Paula G. Raimondo
Signature

Date 2 August 2007

Budget requests must be returned by July 12, 2007.

Return To: Susan Chesniak
Medical Library Association
65 E. Wacker Place
Suite 1900
Chicago, IL 60601

Phone: 312/419-9094 ext. 18

FAX: 312/419-8950
mlafa4@mlahq.org