**Chapter Council**

**Submitted by:** Melissa Ratajeski

**Leadership Roster:**

* Chair: Melissa Ratajeski
* Secretary: Dina J. McKelvy
* Web Editor/Community Manager: Lisa A. Ennis
* Chair, Elections Committee: **David Charles Duggar**
* Chair, Majors Majors/MLA Chapter Project of the Year Jury: **Frances Chu**

**Executive Summary:**

Chapter Council “provides an opportunity for chapters to participate more directly in the governance of the Association through representation of their interests at the Board level”. It also facilitates communication for chapters to discuss issue related to the functioning of their individual organizations. Topics discussed this year are below in the facts and data section.

**Group Strategic Plan:**

Goal: Update Chapter Council manuals to align with 2017 bylaws, updated Board policies (to be written), and outdated practices.

* Strategies:
  + - 1. Have each committee chair review their respective sections
      2. Appoint a sub-committee of Chapter Council members to review the current manuals and suggest changes
* Status: Chapter Council Chair has met with MLA headquarters staff several times to discuss the board policies. Draft language for board policies relating to chapters was submitted to headquarters 12/2017.

**MLA Strategic Plan:**

N/A

**Facts and Data:**

Chapter Council facilitates communication for chapters to discuss issue related to the functioning of their individual organizations. Topics discussed this year include:

* If chairs of ad hoc committees and task forces (at chapter level) need to be MLA members
  + According MLA to bylaws: Only chapter officers and chairs of standing committees are required to be MLA members so chairs of ad hoc committees and task forces (at chapter level) need NOT be MLA members.
* Creation of SIGs within chapters
* Levels of memberships within chapters—any with Institutional?

Elections Committee (report submitted by David Duggar)

* The Election Committee updated the Election Information Form for Candidates for MLA Nominating Committee and updated the Chapter Council Chair Election Form. Revisions were suggested for the Procedures Manual and the timeline for elections was revised.
* Two elections are being held by Chapter Council. The 2018 Chapter Council Election for MLA Nominating Committee was held from April 3 to April 13. Twelve of the thirteen chapters provided candidates. Candidates’ names were requested in early February and distribution of the Election Information Form to candidates began February 23. Despite a deadline of March 15 for return of forms, the final one was received March 28. Five candidates won one of six positions outright. A Tie-Breaker will be held next between two candidates to determine the winner of the sixth position.
* The 2018 Chapter Council Chair-Elect Election was held from April 3 to April 10. There are three candidates and results were inconclusive, as only eight chapters’ representatives voted. This election will be run again, but combined with the Tie-Breaker for the sixth MLA Nominating Committee Candidate Position as one ballot.

Majors Majors/MLA Chapter Project of the Year Jury (report submitted by **Frances Chu)**

* The Jury received three very good applications that met the criteria for the Majors/MLA Chapter Project Award. The Majors/MLA Chapter Project of the Year Award committee reviewed all the three submission via the MLA review system based on the criteria that they be exemplars of excellence in special projects or innovative operation programming demonstrating advocacy, leadership, service, technology, or innovation that contribute to the advancement of the health sciences librarian.
* *The MAC Diversity Task Force Investigates Ways to Promote Diversity and Inclusion in Medical Librarianship and MAC Membership* received the highest score as it demonstrated the criteria via its goals, objectives and project outcomes/assessment statements. The committee met virtually via email and Zoom (December 5th, 2017) and agreed that that project should receive the award.

Other notes:

* **There is no longer a MLA News Chapter Column Editor** for Chapter Council. Articles are submitted directly to MLA News editor.
* Merger talks between NJ/NY and Philadelphia Chapters are still happening. No real progress to date. Next steps discussed were to form a merger steering committee with representatives from each group.

**People Update:**

* None to date. New liaisons will be recruited as needed and candidates for MLA Nominating Committee and Chapter Council Chair-Elect will be announced once elections are complete.

**Actions Required by the Board:** NO - This report is informational and requires no action by the Board.

**Documents or Motions Attached:** 0 files uploaded