**Academy of Health Information Professionals**

**SELF REVIEW Form for Provisional Members**

***Required of all applicants for Provisional level only***.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MLA ID#: \_\_\_\_\_\_\_\_\_\_**

Please save this document as *lastname\_selfreview.do*c.

**I. Self-Review of Professional Competencies**

**Skill level:** Use your self-ratings of the Performance Indicators on your [MLA Competencies Self-Assessment](http://www.medlib-ed.org/products/1068/mla-2017-competencies-self-assessment) report to capture your overall skill level—0, 1, or 2—in each of the [Medical Library Association Competencies for Lifelong Learning and Professional Success, 2017](http://www.medlib-ed.org/competencies).

**Importance to career:** Indicate the importance of a particular professional competency to achieving your career goals. Use a scale of 0 (not important) to 5 (essential) to rate importance.

**Areas for attention:** Using your ratings of skill level and importance, identify areas, using Performance Indicators if that works for you, that you want to give particular attention to in planning your professional development (Part II).

|  |  |  |  |
| --- | --- | --- | --- |
| **Competency** | **Skill level** | **Importance to career** | **Areas for attention** |
| 1) Information Services: A health information professional locates, evaluates, synthesizes, and delivers authoritative information in response to biomedical and health inquiries. |  |  |  |
| 2) Information Management: A health information professional curates and makes accessible bioscience, clinical, and health information data, information, and knowledge. |  |  |  |
| 3) Instruction & Instructional Design: A health information professional educates others in the skills of bioscience, clinical, and health information literacy. |  |  |  |
| 4) Leadership & Management: A health information professional manages personnel, time, budget, facilities, and technology and leads others to define and meet institutional goals. |  |  |  |
| 5) Evidence-Based Practice & Research: A health information professional evaluates research studies, uses research to improve practice, conducts research, and communicates research results. |  |  |  |
| 6) Health Information Professionalism: A health information professional promotes the development of the health information professions and collaborates with other professionals to improve health care and access to health care information. |  |  |  |

**II. Plan for Professional Development**

In Part I, you reviewed your professional skills and identified areas for improvement. In this section, you will prepare a plan to guide your professional development over the next five years.

In the space below, list three to five learning goals, the activities you plan to use to reach those objectives, and how you will evaluate or measure your success in meeting your goals.

|  |  |  |
| --- | --- | --- |
| **Goals** | **Planned activities** | **Evidence of success** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**III. Summary, Terms, And Conditions**

MLA will assign you a mentor to help guide your studies. If you know one or two potential mentors with whom you would like to work, please list them here:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Each year, you will update this form and submit it directly to your AHIP mentor for review, as required for renewal of your Academy membership while you are at the Provisional level.

By submitting this form and filling in my name below, I hereby attest that I have used the results from my [MLA Competencies Self-Assessment](http://www.medlib-ed.org/products/1068/mla-2017-competencies-self-assessment) to complete this form thoughtfully and honestly.

Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_