**Academy of Health Information Professionals**

**Application for Membership COMPETENCIES Form**

***Required of all new applicants holding a master's degree from a non-ALA-accredited program.***

If you hold a master's degree from a non-ALA accredited program, you must document a minimum of **eight contact hours** of sponsored instruction in each of the [Medical Library Association Competencies for Lifelong Learning and Professional Success, 2017](http://www.medlib-ed.org/competencies), regardless of your number of years of professional work experience. The following types of coursework are acceptable forms of sponsored instruction:

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| **Sponsored Instruction** | **Required Documentation** |
| *Continuing Education course approved for MLA credit* | *A copy of MLA CE certificate(s) or transcript from MEDLIB-ED* |
| *Continuing Education course not approved for MLA credit* | *A copy of the certificate or letter of completion and a copy of the course syllabus* |
| *Academic coursework* | *A copy of transcript and a copy of the course syllabus* |

Please save this document as *lastname\_competencies.do*c.

Add rows as needed.

Submit this document and supporting documentation with your Academy application.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MLA ID#: \_\_\_\_\_\_\_\_\_\_**

1. **Information Services**

A health information professional locates, evaluates, synthesizes, and delivers authoritative information in response to biomedical and health inquiries.

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| **Course** | **Credits** | **Sponsor** | **Date** |
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1. **Information Management**

A health information professional curates and makes accessible bioscience, clinical, and health information data, information, and knowledge.

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1. **Instruction & Instructional Design**

A health information professional educates others in the skills of bioscience, clinical, and health information literacy.

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1. **Leadership & Management**

A health information professional manages personnel, time, budget, facilities, and technology and leads others to define and meet institutional goals.

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1. **Evidence-Based Practice & Research**

A health information professional evaluates research studies, uses research to improve practice, conducts research, and communicates research results.

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1. **Health Information Professionalism**

A health information professional promotes the development of the health information professions and collaborates with other professionals to improve health care and access to health care information.

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