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MLA '08 Job Opportunity Form

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May 2, 2008

Date

Associate Director, Collection Resources

Job title

58,000-80,000 depending on experience

Salary (minimum required, range preferred)

Job Classification

Please check the appropriate category. Visit www.mlanet.org/am/am2007/placement.html for descriptions.

- Administration
- Technical services
- Public services
- Other _____

Duties/Responsibilities

Collection development of both electronic and print book journals. Financial oversight of \$2.8 million acquisitions budget. Scholarly communication monitoring. ILS administration. Oversee Technical Services operations. Work with Head, Metadata & Content Management to supervise staff, plan special projects. Serves on senior management team.

Educational Requirements

Include necessary degree(s) and discipline(s) (e.g., MS in library science).

MLS from an ALA-accredited library school.

Experience or Additional Requirements

Minimum of 5 years experience in an academic health sciences library. Strong oral and written skills. Excellent interpersonal skills. Demonstrated creativity and initiative. Ability to work independently and as part of a team. Intellectually curious and comfortable with change.

Billing

USC Norris Medical Library

Employer's name (institution/library)

2003 Zonal Avenue

Address

Los Angeles, CA 90089

City, State/Province, Zip/Postal code

323-442-1130

Daytime telephone (include area code)

Daniel Grande

Contact person

dgrande@usc.edu

Email

Job location (institution/library, if different from above)

JOB #
For MLA office
use only

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July 1, 2008

Starting date

Until Filled

Closing date (for applications)

Type of Institution

- Academic
- Hospital/Health agency
- Information industry
- Government
- Social service
- Other _____

MLA Academy Membership Preferred?

- Yes, required
- Yes, preferred
- No

Experience Required

Please check the required number of years of experience in a library setting.

- Entry-level position
- 1-3 years
- 3-5 years
- 5-7 years
- 7+ years
- Other _____

Will a representative be available to interview applicants during the meeting?

If no, please include instructions for applicants to contact you.

- Yes
- No

Leave message in placement center.

Check all dates that a representative will be available:

- May 17
- May 18
- May 19
- May 20

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