

MLA '07 Job Opportunity Form

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April 4, 2007

Date

Assistant Director, Education & Information Svcs.

Job title

\$60,000 per year, minimum

Salary (minimum required, range preferred)

Job Classification

Please check the appropriate category. Visit www.mlanet.org/am/am2007/placement.html for descriptions.

- Administration Technical services
 Public services Other _____

Duties/Responsibilities

As non-tenure track faculty member, responsible for education and information services/programs, including: library-based education and consultation programs; curriculum integration; reference service; computer literature searching; department liaison program; community outreach. Plan, organize, and manage all staff/programs of this service area. Develop policies, plans and priorities; continually evaluate activities and services. Utilize innovative methodologies to develop, implement, promote, and evaluate education and information programs. Participate as an instructor. Serve as member of library's senior leadership team.

Educational Requirements

Include necessary degree(s) and discipline(s) (e.g., MS in library science).

ALA-accredited Master's in Library or Information Sciences; superior communication skills; firm commitment to service and outreach. 5-7 years progressively responsible library experience, including 3-5 years experience in adult education, instructional design, or educational technology, preferably in health sciences library. Proven skills in team leadership and teaching adult learners; understanding database design, retrieval principles, and online searching of biomedical databases.

Experience or Additional Requirements

Essential personal characteristics include flexibility, initiative, dependability, creativity, and ability to work cooperatively in an evolving technological environment. (Ability to read really, really tiny print.) ©

Prefer: advanced degree in adult education, instructional design, or educational technology; undergraduate degree in biomedical sciences; in-depth knowledge of evidence-based healthcare.

Billing

Edward G. Miner Library
University of Rochester Medical Center

Employer's name (institution/library)

Box LIBR, 601 Elmwood Avenue

Address

Rochester, NY 14642-0001

City, State/Province, Zip/Postal code

(585) 275-3363

Daytime telephone (include area code)

Julia Sollenberger, Director

Contact person

julia_sollenberger@urmc.rochester.edu

Email

Job location (institution/library, if different from above)

JOB #
For MLA office
use only

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Immediate

Starting date

N/A

Closing date (for applications)

Type of Institution

- Academic Government
 Hospital/Health agency Social service
 Information industry Other _____

MLA Academy Membership Preferred?

- Yes, required Yes, preferred No

Experience Required

Please check the required number of years of experience in a library setting.

- Entry-level position 5-7 years
 1-3 years 7+ years
 3-5 years Other _____

Will a representative be available to interview applicants during the meeting?

If no, please include instructions for applicants to contact you.

- Yes No

Check all dates that a representative will be available:

- May 19 May 20 May 21 May 22

- We are an MLA Institutional Member.

Our MLA ID# is 4033

- Check made payable to MLA for \$100.00 enclosed.
- We are NOT an MLA Institutional Member.
- Check made payable to MLA for \$150.00 enclosed.
- Yes! Post this job opportunity to the MLA '07 Website at www.mlanet.org/am/am2007/placement.html
- Check made payable to MLA for \$100.00 is enclosed.
- Please bill us. Our P.O.# is _____ (required).

Return completed form by May 1 to: Medical Library Association •
MLA '07 Job Placement Center • 65 East Wacker Place • Suite 1900 •
Chicago, IL 60601-7246 • 312.419.9094 • Fax, 312.419.8950