

MLA '07 Job Opportunity Form

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April 30, 2007

Date

Ast Director, Access Services

Job title

\$ 45,000 minimum

Salary (minimum required, range preferred)

Job Classification

Please check the appropriate category. Visit www.mlanet.org/am/am2007/placement.html for descriptions.

- Administration Technical services
 Public services Other _____

Duties/Responsibilities

Oversees cohesive, client-centered services in Document Delivery/Interlibrary Loan, Circulation, Reserve & stack Maintenance. Analyzes workflow within departments & implements changes to improve/expand services. Supervises department managers.

Educational Requirements

Include necessary degree(s) and discipline(s) (e.g., MS in library science).

Masters degree in Library or Information Science from an ALA Accredited Library School

Experience or Additional Requirements

Knowledge or experience in management, leadership, team building, project management, change management desired. Supervisory experience desired. 2 years in academic or health science library desired.

Billing

Univ of Fla Health Science Ctr Library

Employer's name (institution/library)

P.O. Box 100206

Address

Gainesville, FL 32610-0206

City, State/Province, Zip/Postal code

(352) 392-4016

Daytime telephone (include area code)

LaVerne Burch

Contact person

verne@library.health.ufl.edu

Email

Univ of Fla Health Science Ctr Library

Job location (institution/library, if different from above)

JOB #

For MLA office use only

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July 1, 2007 (or before if possible)

Starting date

Review begins 05/21/07.

Closing date (for applications)

Type of Institution

- Academic Government
 Hospital/Health agency Social service
 Information industry Other _____

MLA Academy Membership Preferred?

- Yes, required Yes, preferred No

Experience Required

Please check the required number of years of experience in a library setting.

- Entry-level position 5-7 years
 1-3 years 7+ years
 3-5 years Other _____

Will a representative be available to interview applicants during the meeting?

If no, please include instructions for applicants to contact you.

- Yes No

Check all dates that a representative will be available:

- May 19 May 20 May 21 May 22

- We are an MLA Institutional Member.

Our MLA ID# is **2963**

- Check made payable to MLA for \$100.00 enclosed.

- We are NOT an MLA Institutional Member.

- Check made payable to MLA for \$150.00 enclosed.

- Yes! Post this job opportunity to the MLA '07 Website at www.mlanet.org/am/am2007/placement.html

- Check made payable to MLA for \$100.00 is enclosed.

- Please bill us. Our P.O.# is **2706** (required).

Return completed form by May 1 to: Medical Library Association •
 MLA '07 Job Placement Center • 65 East Wacker Place • Suite 1900 •
 Chicago, IL 60601-7246 • 312.419.9094 • Fax, 312.419.8950