

MLA '06 Job Opportunity Form

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04/05/2006

Date

Associate Director, Greenblatt Library

Job title

Medical College of Georgia

Minimum \$70,000

Salary (minimum required, range preferred)

Job Classification

Please check the appropriate category. Visit www.mlanet.org/am/am2006/placement.html for descriptions.

- Administration Technical services
 Public services Other _____

Duties/Responsibilities

Provide operational oversight for content management and education and information services, facilitates and manages diverse work groups, and represents the Director as needed.

Educational Requirements

Include necessary degree(s) and discipline(s) (e.g., M.S. in library science).

Requirements include ALA-accredited or equivalent degree (full position posting available at <http://www.lib.mcg.edu/about/positions/AssociateDir.php>)

Experience or Additional Requirements

At least: 5 years progressively responsible experience in an academic library or large hospital library; ability to lead as a senior faculty member in the areas of education, scholarship and service; demonstrated management experience and abilities; superb communication and interpersonal skills; strong analytical, organizational and planning skills; ability to use and interpret spreadsheets and statistical programs.

Billing

Medical College of GA/Greenblatt Library

Employer's name (institution/library)

1120 15th Street

Address

Augusta, GA 30912

City, State/Province, Zip/Postal code

706-721-4677

Daytime telephone (include area code)

Marianne Brown

Contact person

marbrown@mail.mcg.edu

Email

same as above

Job location (institution/library, if different from above)

JOB #
For MLA office
use only

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August 1, 2006

Starting date

Until filled.

Closing date (for applications)

Type of Institution

- Academic Government
 Hospital/Health agency Social service
 Information Industry Other _____

MLA Academy Membership Preferred?

- Yes, required Yes, preferred No

Experience Required

Please check the required number of years of experience in a library setting.

- Entry-level position 5-7 years
 1-3 years 7+ years
 3-5 years Other _____

Will a representative be available to interview applicants during the meeting?

If no, please include instructions for applicants to contact you.

- Yes No

Send letter of application, C-V, and three letters of professional reference to:

Marianne Brown,
Greenblatt Library
Medical College of Georgia
Augusta, Georgia 30912-4400
Telephone: 706-721-4677
Fax: 706-721-2018

email: marbrown@mail.mcg.edu

Check all dates that a representative will be present:

- May 20 May 21 May 22 May 23 May 24

We are an MLA Institutional Member.

Our MLA ID# is 3032

Check made payable to MLA for \$100.00 enclosed.

We are NOT an MLA Institutional Member.

Check made payable to MLA for \$150.00 enclosed.

Yes! Post this job opportunity to the MLA '06 Website at www.mlanet.org/am/am2006/placement.html.

Check made payable to MLA for \$75.00 is enclosed.

Please bill us. Our P.O.# is _____ (required).

Return completed form by May 1 to: Medical Library Association •
MLA Placement Center • 65 East Wacker Place • Suite 1900 •
Chicago, IL 60601-7246 • 312.419.9094 • Fax, 312.419.8950